



## **Receipt of Notice of Private Practice Policies**

In the course of providing service to you, we create, receive and store health information that identifies you. It is often necessary to use and disclose this health information in order to treat you, to obtain payment for our services and to conduct health care operations involving our office.

The *Notice of Private Practice Policies* described these uses and disclosures in detail. You are free to refer to this notice at any time. As described in our *Notice of Private Practice Policies*, the use and disclosure of your health information for treatment purposes not only includes care and service provided here, but also disclosures of your health information as may be necessary or appropriate for you to receive follow up care from another health professional. Similarly, the use and disclosure of your health information for purposes of payment include (1) our submission of your health information to a billing agent or vendor for processing claims or obtaining payment; (2) our submission of claims to third-party payers or insurers for claim review, determination of benefits and payment; (3) our submission of your health information to auditors hired by third-party payers and insurers; and (4) other aspects of payment described in our *Notice of Private Practice Policies*. Our *Notice of Private Practice Policies* will be updated whenever our privacy practices change. You can get an updated copy here at the office (or from our website).

When you sign the Welcome Form, you signify that you agree that we can and will disclose your health information to treat you, to obtain payment for our services and to perform healthcare operations. You also signify that you have read this copy of our *Notice of Private Practice Policies*, or at your request, we can issue a copy of the *Notice of Private Practice Policies*.